

**BUILDING AND GROUNDS COMMITTEE
NOVEMBER 4, 2013**

MEETING MINUTES

1. 10:00 A.M. Roll Call: Present were Scott Hollstadt, John Lancia, Charlie Worden, Dianne Young, Ken Robert, Dan Mahoney, Chairman of the Safety Committee, and John Tarnowski. Gloria Stark was absent. Also in attendance were Fran Dickey, Dave and Gail Lawrence, Fred Slager, Dick and Barbara McClure, Dennis Rush, Bob Machiela, Ken Muller, Jack and Betty Jett, Joe and Joyce Kent, Marilyn Hermann, Sharon Williams, Helen and Glen Petty, Steve Fessenden, Jim Vail, Vinny Flynn and Joan Sjogren.
2. SAFETY COMMITTEE REPORT
Dan reported many instances of people not observing the Park's stop signs, 15 MPH Speed limit and lack of caution where sewer maintenance trucks are parked in the roadway. This will be brought up at the next Board meeting.
3. SEWER PROJECT UPDATE
Sewer pipe relining is approximately 75% complete. Sewer work will continue through the week of November 17th through November 22nd and then resume after Thanksgiving.
4. DOCK APPLICATION UPDATE
We are still awaiting approvals from the Army Corps of Engineers, Florida D.E.P and the Southwest Florida Water Management District. We are inquiring if we can solicit bids for construction before we receive these approvals.
5. The Maintenance Staff have made repairs to the fishing dock to make it structurally sound and safe to walk on. This dock will be replaced in its entirety during the dock construction project.
6. ACTIVITY ROOM CARPET
New carpeting is being installed tomorrow, November 5, 2013.
7. REQUEST TO REMOVE A PALM TREE NEAR DOCK
We are not doing anything at the waters edge of Eagle Point until we receive approval for the new docks and an approved environmental management program from the approving agencies. After that, we will monitor the situation regarding this particular palm tree.
8. MILITARY MEMORIAL AND FLAG POLE REPAIR
The Committee voted unanimously to make changes to the landscaping surrounding the Veteran's Memorial, clean up the memorial stone and repair the flag pole. Volunteers will participate in the work effort.

9. Future Street Light Location

The new Street light will be placed between 7th and 8th Streets where power is available. If this does not solve the entire lighting problem, we will install a second pole light if necessary.

10. Request for fill #135

Upon completion of the Sewer project, the Park will hire a landscaping firm to fill sunken areas and install sod throughout the Park where the land has been disturbed for the installation of sewers.

11. Request to replace broken decorative block #184

Block has been replaced.

12. Chairman Robert requested future input from the Committee for the submission of next year's budget request.

13. OTHER MAINTENANCE ISSUES

We are awaiting the environmental management plan from State and Federal officials before we begin trimming the mangroves. John Tarnowski is researching the possibility of hiring a company with a bucket lift to accomplish the mangrove trimming. He will prepare estimates before a decision is made.

Board member, Ken Robert, is preparing a Motion for Action to repair the pond embankment which is caving in in some areas. This action will also address the request of #70 concerning the removal of cattails from the pond.

Ken will also be making a motion to prepare a plan to reseal and re-stripe the roads and parking lots within Eagle Point. This plan will have to be presented to the Park residents at the Annual meeting since the cost will exceed \$10,000.00. There are sufficient funds in the reserve account to cover the cost.

14. QUESTIONS AND DISCUSSIONS

A question came up regarding the grass growing into the pond. John Tarnowski said that week killer has been applied, but it is a delicate balance between eliminating the grass and preserving the embankment. He will review the situation.

A few residents complained about Park upkeep. Some of the items mentioned were Coco palms not trimmed, bushes full of leaves, dead bushes, the South side of Outer Drive by the ditch not trimmed, Outer Drive not edged, Social Hall flower beds, putting green weeds, the walls at the entrance and signs not replaced (speed limit, no solicitors, block watch active) out front, bushes, shrubs, and trees at the pool not uniformly trimmed.

There are circumstances which have had an impact on some of these landscaping issues: an extremely rainy season, required maintenance coordination with sewer project, legitimately scheduled vacations (one maintainer away for 4 weeks), reduced hours of work (one maintainer works 20 hours one week then 16 hours the following week) and many residents requesting the maintainers to do odd jobs for them; not to mention waterline breaks, valve replacements, fishing dock repairs, flag pole repairs, lighting repairs, lamp post maintenance, and moving furniture for floor waxing and carpet installation, etc.

Ina Stark suggested an "Adopt - a - Bed" program where volunteers would take care of a particular flower garden and/or shrub area. This will be suggested at Coffee Hour and the next Board meeting.

A question came up as to why the unused tables and chairs are stacked in the East Wing of the Social Hall? With the return of the "Snow Birds", these tables and chairs will be put in place to accommodate everyone.

Dianne Young requested a clock for the pool area. A new clock was placed poolside.

15. The next Building and Grounds Committee meeting will be held December 2, 2013 at 10:00 A.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Ken Robert". The signature is written in a cursive style with a long, sweeping flourish extending to the right.

Ken Robert
Chairman Building & Grounds Committee