

Recreation Hall Use Policy

The residents of Eagle Point Mobile Home Park may obtain a reservation for use of the hall and kitchen facilities for private parties and other events, such as birthday and anniversary parties, remembrances and fund-raising dinners. The hall and kitchen facilities are not available for affairs that are open only to the public.

The rules and responsibilities for such private use of the hall and kitchen facilities are as follows:

- (a) The resident in charge of the event must make prior arrangements with the monthly chairperson to assure that the hall is available for the requested date and time. The reservation for use must be posted on the bulletin board schedule of events.
- (b) Kitchen equipment and utensils may only be used for the preparation of 'snack type' foods unless permission is obtained in advance from the Social Committee.
- (c) The use of any gas appliance is prohibited without the prior permission of the Social Committee.
- (d) The residents sponsoring the event must provide all supplies. Park supplies, such as paper-goods, cups, coffee, tea, sugar, creamer, etc, may not be used without prior arrangements with the park.
- (e) All facilities of the hall or kitchen used during the event, including the bathrooms, must be returned to their prior condition when the event is over. Cleaning supplies and equipment are available from the park.
- (f) The resident responsible for the event must make sure all lights, fans, are turned off and the air-conditioning thermostats, if adjusted, are reset to their pre-event levels prior to leaving the building.